

Executive Director Opportunity

Job Title: Executive Director

Location: McMurray, PA / Pittsburgh area

The Southwest Pennsylvania Environmental Health Project (EHP) is seeking a Director who can lead the organization with a vision of building on EHP's array of assessments, interventions and insights to protect communities whose health is impacted by shale gas and oil development.

Organization Description: EHP is a public health non-profit organization that provides wide-ranging support to communities impacted by shale gas and oil development. That support includes: health impact assessments, environmental and health monitoring, data and research interpretation, public health guidance, and the Shale Health Effects Registry. EHP's team includes a varied and skilled group of health care providers, scientists, community educators, analysts and communications experts. The organization opened in 2012 and today is at an exciting juncture as we expand our focus beyond southwest PA. We seek to support communities more broadly in understanding the exposures and risks generated by shale gas and oil development, and also to engage in policy dialogues at the local, state and national levels regarding the public health implications of shale oil and gas activities. We have become national leaders in the comprehensive understanding of, and approach to, the public health consequences of shale development.

Job Summary: EHP's work centers on public health protections for communities exposed to the shale industry, which pollutes both air and water where people live, work, and go to school. Trust from those communities is critical for the organization to succeed. The Director will work as an integral part of our team -- based in McMurray, PA but with team members in other locations -- and collaborate with a wide array of external partners. He/she will be primarily responsible for: realizing EHP's potential; implementing the strategic plan and assuring that EHP's activities are consistent with its mission, including growing its impact on policy. He/she will also coordinate with Board leadership; assure sustainable funding; and maintain and enhance relationships with funding and program partners. In addition, the Director will ensure optimal coordination of EHP's staff, health and science consultants, advisors, and Board.

Knowledge and Experience:

- Public health theory and/or practice preferred
- Non-profit organizational operations, including budget management
- Collaborative decision-making

- Donor development and grant-writing
- Comfort with leveraging technology to maximize EHP's impact and network engagement

Responsibilities:

- Be the face of EHP locally, and embrace having a regional and national presence
- Provide leadership to achieve objectives outlined in the strategic plan, consistent with EHP's mission
- Coordinate and conduct outreach to local and national organizations and individuals as needed
- Secure ongoing funding for EHP
- Assure ongoing alignment between Board priorities and EHP program activities
- Ensure the success of EHP programmatic activities (education, communications, research, and advocacy)
- Develop and maintain strategic partnerships
- With assistance from the Operating Team and key staff members, conduct administrative aspects of project including planning, budget management, staffing, fiscal oversight of contracts/expenses, and legal matters

Basic Qualifications: The successful candidate will be an experienced administrator with relevant advanced degree (Masters-level degree in health or environmental sciences preferred). He/she will have demonstrated communications, organizational management and public policy experience or interest. The ability to work within a collaborative framework, both internally and with external partners, is a must.

Salary: Competitive, Negotiable

Please send a cover letter and resume to Beth Weinberger, Search Committee Chair, at bweinberger@environmentalhealthproject.org. Applications will begin being reviewed November 11. The application period will be open until the position is filled. For additional information, please contact Beth via email or at 203.530.3436.